General Information

- Programs and staff are licensed through the Maryland Child Care Administration.
- The Department of Recreation and Parks, a recognized leisure industry leader in opportunities for individuals with disabilities, is pleased to comply with the Americans with Disabilities Act (A.D.A.) regulations. Accommodations are made on an individual basis. Please call 410-313-4628.
- Financial assistance is available by application on an individual basis. Please call 410-313-4659.
- All programs must meet minimum registration requirements by July 8 of the program year.
- We offer optional full-day programs (additional fee per day) for some school holidays and closings.
- RLC program registrants have easy access to other recreational programs for additional fees. The Department of Recreation and Parks does not provide transportation for those participants who do not attend school at the program site.
- All fees are based on full-time participation and subject to change. No prorated fees. Payment is due monthly.
- For registration and space availability, call 410-313-4694, -1698, -1672 or -4655.

Care For Elementary School Children

This licensed diversified recreational program includes activities such as arts and crafts, sports and games, fitness, nature and ecology, creative dramatics, homework/study time, special events and field trips.

- **Quality licensed care** from 7-9 a.m. and 3-6 p.m. Actual program time is based on school opening and dismissal.
- **Minimum** staff child ratio: 1/15
- **Morning and** afternoon snacks are provided.
- **Monthly** themes and projects.
- **Participants** must be in Grades K-5
- **Locations**

Bellows Spring
Bollman Bridge
Bushy Park
Deep Run
Dayton Oaks
Gorman Crossing
Elkridge
Forest Ridge
Fulton
Hollifield Station
Ilchester
Laurel Woods
Lisbon
Manor Woods
Pointers Run
Rockburn
St. John's Lane
Triadelphia Ridge
Veterans
Waverly
West Friendship.

2009-2010 Monthly Fee Schedule

M-F from 7 a.m.	$165* month
M-F to 6 p.m.	$260* month
M-F a.m. & p.m.	$380* month

*Current 2008-09 fees. Fees are subject to increase for the 2009-10 school year.

Howard County RECREATION & PARKS

CAPRA ACCREDITED

2009-10

Elementary School RLC Childcare Application

Recreational Licensed Childcare's mission is to provide a safe, nurturing, quality program for the youth of Howard County.

Registration Form: 2009-10 School Year RLC Application for Elementary School Children

Time: ☐ am; ☐ pm; or ☐ am & pm

_____

School Attending Grade Fall '09

_____

Name of Registrant ☐ Female ☐ Male DOB

_____

Street Address

_____

City State Zip

_____

Home phone Email

_____

Work/cell phone (Mr.) Work/cell phone (Ms.)

I agree to abide by all Rules and Regulations of the Howard County Department of Recreation and Parks. I, on behalf of myself and my child, agree to hold Howard County, its employees, officials and agents harmless from any and all claims for damages unless due to the sole negligence of the County, its employees or agents.

_____

Signature Date

$50 non-refundable registration fee and September's payment enclosed.

Amount enclosed $_____

Credit Card Payment MasterCard or VISA

Exp._____/_____

#_____/_____/_____/_____

_____

Signature of cardholder

_____

Print Name

*******Please fill out health problem and disability portion to the right*******

For office use only: date rec'd Amt rec'd Initials

Registration

New! Open enrollment begins November 5, 2008 for all families.

Applications for the '09-'10 school year will be accepted at 7120 Oakland Mills Rd., Columbia, 21046 on or after November 5, 2008, by mail, fax (410-313-4658), telephone (410-313-7275 and ask for the RLC Registration staff) or walk-in between the hours of 8:00am-4:30pm Monday-Friday.

New! Current and incoming participants require only the $50 non-refundable registration fee per child to secure a space. The full September payment for the 2009-10 school year will be invoiced in early spring with a due date of June 17, 2009.

We accept Visa or MasterCard with any method of registration. Cash and/or checks can be accepted via mail or walk-in only.

Registrant has the following health problem or disability; please check all that apply:

☐ Deaf Hard of Hearing

☐ Vision Impairement

☐ Seizures

☐ Uses Mobility Aids(i.e. wheelchair, braces, etc.)

☐ Developmental Disability (i.e. autism, intellectual, etc.)

☐ Other (i.e. behavioral/emotional disorder, etc.)

_____

☐ Allergies_____

Registrant needs the following special accommodations:

☐ Inclusion Companion

☐ Deaf Interpretive Services

☐ Other _____

Beginning **November 5, 2008, registrations** will be processed as received via all methods. Confirmation of acceptance into the program will be sent by mail. We **cannot confirm receipt** of either fax in, or mail in applications over the telephone.

All programs are limited to the space availability at the site. Waiting lists will be implemented when the maximum enrollment is reached. There is no fee to be on the waiting list, so the $50 registration fee will not be processed. Checks received by mail will be returned with the waiting list confirmation.

Packets with licensing paperwork will be mailed during the summer. All licensing paperwork must be completed and turned in before the program begins by the date specified on the welcome letter.

September's tuition will be due no later than **June 17, 2009**. An invoice will be mailed in the spring prior to the due date. If you no longer need the program when the invoice is received, please follow the refund request policy below. Payment must be received by June 17, 2009 or your child will be removed from the program.

Refund request must be received in writing. No refunds for September fees (including for lessening the hours of service) will be permitted after August 9, 2009. Please send your request in writing: mail to 7120 Oakland Mills Rd., Columbia, 21046, fax to 410-313-4658 or email to: jfouke@howardcountymd.gov or yli@howardcountymd.gov