



## HOWARD COUNTY DEPARTMENT OF FINANCE

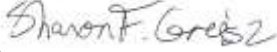
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December 9, 2009

To: Lonnie R. Robbins  
Chief Administrative Officer

From: Sharon F. Greisz   
Director of Finance

### Re: SAO No. 6 Certification

I hereby certify that funds are unencumbered and available for transfer as follows:

**FROM:**

051-490-8903-1000-0607	Grants Fund, Contingency Reserve	\$38,864
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**TO:**

051-011-0105-1000-0362	Department of Corrections – State Criminal Alien Assistance Program (SCAAP) – Supplies	\$38,864
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# Howard County

## *Internal Memorandum*

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**Subject:** SAO – SCAAP Grant

**To:** Lonnie R. Robbins, Chief Administrative Officer  
County Administration

**From:** Jack Kavanagh, Director  
Department of Corrections

**Date:** December 1, 2008

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The Department of Corrections has been awarded grant funds from the U.S. Department of Justice for the State Criminal Alien Assistance Program (SCAAP). This program provides Federal assistance to states and localities that are incurring costs of incarcerating undocumented criminal aliens who have been convicted of a felony and as such these funds may be used for correctional purposes only. The total award is \$68,864. The department's FY 2009 budget includes \$30,000 in the grant account which was an estimate. I am requesting a supplemental appropriation for \$38,864 for the total amount of grant funds. These funds should be placed in account 051-011-0105-1000-0362.

**Fiscal Impact:** There is no fiscal impact to Howard County. This is a fully funded grant.

JK:dp

**Cc:** Patricia Schupple, Deputy Director  
Diana J. Pettit, Fiscal Specialist  
File