



HOWARD COUNTY DEPARTMENT OF POLICE

INTERNAL MEMORANDUM

DATE: July 1, 2008

TO: Lonnie Robbins
Chief Administrative Officer

FROM: William McMahon *W. McMahon*
Chief of Police

SUBJECT: Request for SAO – Governor’s Office of Crime, Control & Prevention \$16,315

The Governor’s Office of Crime Control and Prevention has awarded \$16,315.00 for the Sex Offender Compliance and Enforcement in Maryland Grant from GOCCP. The grant title is "Monitoring Support." There is no cash match required. The Howard County Police Department’s Monitoring Support initiative tracks the compliance of local sex offenders who are required to register/re-register with the Maryland Sex Offender Registry. Grant funds provide overtime for a contingent employee to conduct compliance checks and clerical staff to enter information into the sex offender database. Additionally, funds provide overtime for a detective to develop and implement upgrades to sex offender database.

Please prepare a Supplemental Authority Order for this grant. The budget is as follows:

<u>Category</u>	<u>\$ Amt</u>	<u>Obj #</u>
FICA	\$1,160	0102
OT	\$7,727	0106
Other Comp	\$7,428	0107

Should you have any questions regarding this matter, you may contact Julie Maione at x2299. Your attention to this matter is greatly appreciated.

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HOWARD COUNTY
ADMINISTRATION



HOWARD COUNTY DEPARTMENT OF FINANCE

3430 Courthouse Drive ■ Ellicott City, Maryland 21043 ■ 410-313-2195

Sharon Greisz, Director, Department of Finance
sgreisz@howardcountymd.gov

FAX 410-313-4433
TDD 410-313-2323

August 6, 2008

To: Lonnie R. Robbins
Chief Administrative Officer

From: Sharon F. Greisz 
Director of Finance

Re: SAO No. 1 Certification

I hereby certify that funds are unencumbered and available for transfer as follows:

FROM:

051-490-8903-1000-0607 Grants Fund, Contingency Reserve \$16,315

TO:

051-006-2049-1000-0102	Department of Police – FICA	\$ 1,160
051-006-2049-1000-0106	Department of Police – Overtime	\$ 7,727
051-006-2049-1000-0107	Department of Police – Other	\$ 7,428

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